

## Faith Formation Registration Information for 2018-2019

It's time for Faith Formation registration! Your child's successful experience is our first priority. In order to plan for Catechists and resources required, we need an accurate count of children to be placed. We understand that you most likely do not know your child's fall schedule at this time, *but you must register to be counted.*

Registration dates are **May 14 – June 1, 2018**. You may do this online or by picking up a form in the magazine racks in the Garden Lobby or outside the Library. We will do all we can to accommodate any changes that need to be made as we approach actual starting dates of sessions in September.

The program begins in mid-September and runs through April. All detailed class schedules will be available for pick-up in the Garden Lobby in July 2018. *We will notify you by email when they are ready for pick up.*

**New: The Archdiocese requires that all children enrolled in our Faith Formation program have a completed *Medical Treatment Release* form and the *Release for Dispensing Medication* form (if appropriate) on file.**

### PLEASE REMEMBER:

- Sacramental Preparation for Reconciliation and First Eucharist is now **separate from 2<sup>nd</sup> grade.** Children will be permitted to participate in these sacraments by completing one year of Faith Formation, complete a readiness evaluation by the parents (parent meeting with Director of Faith Formation), and one year of Sacramental Preparation.
- All of our **regular communication is via email** so please write your current email address legibly on the registration form. If your email address changes, please let us know ASAP.
- Some of our emails are sent via Constant Contact - please ensure that you *do not block or unsubscribe* from this service.
- A **Baptismal certificate** must be included along with the registration form for all those enrolling in grade 1 and for all those new to the program. Please mail/email copy to Faith Formation office.
- **Classes are filled on a first come, first served basis** according to the day the COMPLETE registration materials are received (signature and payment required).
- Classes will only run if there is sufficient student enrollment, volunteer teachers and classroom space.
- No one will be denied participation in the program due to financial constraints. Please call the Faith Formation Office, 248-685-2702, if you need assistance.
- Each child seeking the Sacraments of Initiation (Reconciliation, First Eucharist and Confirmation) must be enrolled/attend Faith Formation sessions for one year prior to Sacramental preparation for Reconciliation/First Eucharist and two years prior to Confirmation.
- All catechists and volunteers working with children must have completed an annual background check and undergone a "one time only" Protecting God's Children training program. St. Mary will provide information on acquiring these documents.
- To assure a safe and positive experience for your child - please let us know of your child's *special needs* or *allergies*. The highest level of confidentiality will be exercised.
- **Tuition** is accepted by check or through On-line Giving. If you have an account already set up, please use your active account. If you have forgotten your account information, you may retrieve your User ID or Password by providing you email address at the On-line Giving login screen. You may also contact the On-line Giving support staff at 1-800-348-2886 x4.

*Our program is fueled by the Holy Spirit and volunteer catechists. Please give prayerful thought and consideration to sharing your faith as an individual or as part of a team. The Faith Formation staff offers support, enrichment and catechist training. Reduced fees and a joyous sense of achievement are available to all who would like to be catechists!*

Contact us if you have any questions or concerns via email or by calling 248-685-2702. We look forward to serving your family with a very faith-filled year! ~ The Faith Formation Staff